

JOB POSTING: Permanent Full-Time Occupational Therapist

Date of Posting:	December 20, 2024
Position:	Permanent Full-Time Occupational Therapist
Job ID:	CCH-2479
Bargaining Status:	C.U.P.E. Local 4891
Hours of Work:	Monday to Friday, 35 hours per week, at least one evening per week is required.
Service Area:	Primary Care
Reports To:	Manager of Allied Health
Salary:	\$62,055 - \$74,766 per annum, plus 20 paid vacation days, 10 paid professional development days, excellent benefits

About CommunitiCare Health

We are a community health care agency that provides a full range of community health care and support services, making us a distinctive agency in Toronto offering a blend of community support services, community mental health and addictions services, supportive housing, inter-professional primary care and home care services. We are community governed. We continually look for ways to serve our clients and our community better and to provide enhanced access to equitable care. We are looking to expand our Primary Health Care team with the addition of a new Occupational Therapist.

Position Statement/Summary

As a member of the inter-professional primary health care team, the Occupational Therapist provides primary health care to individuals, families and the community, and participates in the development and implementation of quality improvement initiatives with a focus on excellence and coordination of care. This is a unionized position.

Key Responsibilities

- Assess and treat clients using recognized occupational therapy techniques according to the College of Occupational Therapists of Ontario.
- Ensure continuum of care is maintained by educating clients and family members, if appropriate, with regard to the management of health care problems
- Provide ongoing consultation, coordination, liaison and referral to other agencies, institutions, and health care professionals.
- Assess assistive devices (mobility equipment) and complete applications, where appropriate, for the Assistive Devices Program.





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- Deliver group programs, virtually or in person or a hybrid model, according to community needs.
- Participate in chart reviews and case conferences and make appropriate internal and external referrals.
- Perform home, shelter, and hospital visits, as required.
- Support the Centre's student and volunteer placement programs, and supervises students and volunteers as required.
- Work collaboratively with members of the interprofessional primary care team
- Contribute to programs and services cycle of planning and evaluation, and participates in organization-wide planning, committees, and staff meetings as appropriate.
- Participate in the development, implementation, monitoring and evaluation of treatment, education, counseling and health promotion programs and services for individuals to foster self-help, mutual aid, self-determination, and capacity building.
- Support and participate in case management and care coordination functions in collaboration with the interdisciplinary team.
- Maintain and develop professional competence through appropriate continuing education methods.
- Contribute to activities to collect, analyze, and report on data and relevant information, and participate in research when appropriate.
- Safeguard client records, assure confidentiality of client information, and seeks to minimize risk.
- Identify areas where the development of protocols and procedures is needed to improve client services or to promote more effective staff functioning.
- Contribute to efforts to secure and maximize resources for current and new programs, services, and activities.
- Comply with all relevant organizational policies, procedures, and protocols.
- Respect and value the diversity of communities and individuals.
- Work during both regular and extended hours of operation in various on-site and off-site locations.
- Other duties as required.

Qualifications

- Bachelor of Science in Occupational Therapy from a recognized university or equivalent.
- Registration in good standing with the College of Occupational Therapists of Ontario (COTO).
- Thorough knowledge of and proficiency in current therapy techniques.
- Three to five years occupational therapy experience in a health care setting, preferred
- Demonstrated ability, commitment to and knowledge of community health care, health promotion and community development.





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- Experience working from a framework that is trauma informed, with a focus on anti-black and indigenous racism, discrimination and oppression and ensuring a positive space.
- Demonstrated ability to work within an interdisciplinary team environment, as well as ability to take initiative and work independently.
- Experience in group program development, implementation, monitoring, and evaluation for therapeutic groups.
- Excellent interpersonal skills with clients in a culturally diverse practice population, and with colleagues.
- Excellent group facilitation skills.
- Excellent communication, decision-making, problem-solving, conflict management and time management skills.
- Proficiency in the use of computers and various software applications.
- Second language, relevant to catchment area populations, is an asset.

Additional Requirements & Information

This job posting is intended to reflect the general duties of the position and suggest the general level of skill and complexity. There may be additional duties related to specific RCS sites and programs that will be outlined by the successful candidate's supervisor.

Given the unique nature of our work environment and the complex individuals we serve, all CCH employees are expected to comply with all CCH policies and procedures, and the *Occupational Health and Safety Act*, R.S.O. 1990, c. O.1.

Job offers are conditional upon:

1. Proof of identity;
2. Proof of eligibility to legally work in Canada;
3. Submission of a satisfactory Vulnerable Sector Screening, at the successful candidate's expense, which indicates that you are suitable for employment with CCH and meet CCH'S safety requirements; and
4. Positive reference checks satisfactory to CCH.

Note to Internal Applicants

Employees who have completed the Probationary Period in their current position may apply in writing for this position. A successful internal candidate shall be placed into the position for a trial period of thirty (30) days. If at any time during this period CCH determines that the applicant is not suitable in the new position, or the employee feels that they are not suitable for the position, the applicant shall be returned to their former position.

Note to External Applicants

We thank all the applicants for their interest and advise that only those selected for an interview will be contacted.





As part of our hiring practices, we encourage and particularly welcome resumes from traditionally marginalized communities. This includes but is not limited to consumers/survivors, people of colour, indigenous peoples, persons with disabilities, and members of the 2SLGBTQI+ community.

If you have any requirements for accommodation due to disability, please advise Human Resources during the recruitment and selection process. We will work with you to best meet your needs as per the resources available to us.

CommunitiCare Health is a scent-free environment.

How to Apply

Submit to:

Human Resources

jobs@communiticare.org

Submission Deadline:

January 17, 2025

Please indicate the Job Reference Number (CCH-2479) in the email subject line

